

**Sports Authority of India**  
**TOPS Division**

No. 1(1) SAI/TOPS/HPC/2019-20

Dated: 10<sup>th</sup> February, 2022

**Advertisement for Recruitment of High Performance Consultant in Target  
Olympic Podium Scheme (TOPS), SAI**

The Sports Authority of India (SAI), the apex national sports development body established in 1984 by the Ministry of Youth Affairs and Sports (MYAS), Government of India (GoI), invites applications for the engagement of “**High Performance Consultant**” for Target Olympic Podium Scheme (TOPS) on contract basis initially for a period of two years extendable by one year, to drive, support and manage its sport development initiatives and performance goals for 2024 and 2028 Olympic Games. The details of the job description and responsibilities for the post are annexed at **Annexure “A”**. Interested candidates may e-mail their applications in prescribed format along with CV by **20<sup>th</sup> March 2022 (05:00 PM IST)** to [recruitment.tops@gmail.com](mailto:recruitment.tops@gmail.com) and [tops.sai@gov.in](mailto:tops.sai@gov.in).

For any further information or queries, you may contact **Ms. Divya Jeychandren, Deputy Director** on +91 988484 0829 or write to [recruitment.tops@gmail.com](mailto:recruitment.tops@gmail.com) and [tops.sai@gov.in](mailto:tops.sai@gov.in).

**Sports Authority of India,  
TOPS Division**

**10<sup>th</sup> February, 2022**

No. 1(1) SAI/TOPS/HPC/2019-20

**Sub: Engagement of High Performance Consultant on contractual basis in Target Olympic Podium Scheme (TOPS), SAI**

1. **Role:** The Sports Authority of India (SAI), the apex national sports development body established in 1984 by the Ministry of Youth Affairs and Sports (MYAS), Government of India (GoI), is seeking a High Performance Consultant for TOPS to drive, support and manage its sport development initiatives and performance goals for 2024 and 2028 Olympic Games.
2. **Requirement:** 01 High Performance Consultant based in Sports Authority of India HQ in New Delhi. Candidate may need to travel within India or outside.
3. **Qualification:**
  - a. **Essential Qualification:**
    - (a) Cumulative experience of 15 years in Leadership/Sports Coaching/Sport Science roles
  - b. **Desired Qualification:**
    - (a) Extensive experience of working in and leading high performance teams in Olympic/Paralympic sports. Proven track record of delivering Olympic medal winning performance environments is desired
    - (b) Demonstrated effective leadership, decision making and stakeholder management skills. Prior experience of working with Government bodies/Sport Federations is advantageous
    - (c) Proficient in latest technology and training methodologies in sports
    - (d) Flexible working in a dynamic environment and conditions

#### **4. Responsibilities:**

- (a) Support the CEO/Directors in SAI to lead and oversee short and long term strategies to ensure sustained Olympics success. Develop appropriate strategies, where lacking.
- (b) Support and advice High Performance Directors/appointed representatives from NSFs in developing long term evidence based high performance plans for 2024 and 2028 Olympics.
- (c) Work with SAI and NSFs to identify and recruit world class coaches and sports scientists to deliver the desired results. Help create and maintain a high performance training environment for athletes, coaches and support staff. Develop capacity building programs for technical staff and internal professional teams for improved performance delivery.
- (d) Monitor the operations of National Centre of Excellence (NCOE) and other identified training centers. Oversee the talent identification and development protocols and programmes across age groups in the NCOE.
- (e) Oversee implementation of athlete monitoring software and relevant technology systems.
- (f) Fulfill other relevant roles and responsibilities as designated by Competent Authorities from time to time.

5. **Tenure:** The contractual engagement will be initially for a period of two years which would be extendable by one year subject to performance review.

6. **Remuneration:** Commensurate with experience and global industry standard.

#### **7. Criteria for short listing candidate for interview:**

Candidates will be shortlisted on the basis of criteria mentioned and those scoring above 50 points (out of maximum available 100 points) will be shortlisted for interview in case there are more than 10 applications.

Assessment Parameter	Details	Criteria	Points
Minimum Experience	In leadership/ coaching/sport science role in relevant field	<15yrs	DNQ
		>=15yrs	10
Quality of Experience	Working in Olympic/Paralympic sports	Limited elite level experience	5
		Extensive elite level experience	10
Apex Body Experience	Working with Governing bodies/ Federations	>=2yrs and <5yrs	5
		>=5yrs	10
Diversity in Experience	Working in multiple sport/ multiple countries	Single sport across multiple countries	5
		Multiple sport in a single country	10
		Multiple sports across multiple countries	15
Leadership Experience	With high-performance teams in Olympic/ Paralympic sports	Primarily in Sport Science/ Coaching role	15
		Primarily in High Performance Director/ Consultant /similar role	25
Performance Track Record	In creating high performance sport environments.	Olympic/WCH/ Equivalent participation or Regional Games/CWG/ Equivalent medal winning	10
		Jr./Youth WCH/Equivalent or Youth Olympics/Equivalent medal winning	20
		Sr. WCH/Olympic Games/Equivalent medal winning	30

## 8. INTERVIEW PROCESS

The final selection will be based on interview of candidates by a committee. The candidate shall make a presentation to the committee which covers (but is not limited to) the following aspects:

1. Planning for a four year Olympic cycle.
2. Structuring training programmes to achieve peak competition performance.
3. Aligning sports coaching at Elite level with developments in Sports Science and sports technology.
4. Coach development strategies.
5. National competition structure to sustain enhanced performance

Candidates may be called for second round of interview if deemed necessary by the committee.

Interested candidates may e-mail their applications in prescribed format (attached) by **20<sup>th</sup> March 2022 (05:00 PM IST)** to [recruitment.tops@gmail.com](mailto:recruitment.tops@gmail.com) and [tops.sai@gov.in](mailto:tops.sai@gov.in). **Applicant confidentiality will be maintained.**

For any further information or queries, you may contact in confidence **Ms. Divya Jeychandren, Deputy Director** on +91 9884840829 or write to [recruitment.tops@gmail.com](mailto:recruitment.tops@gmail.com) and [tops.sai@gov.in](mailto:tops.sai@gov.in).

Divya Jeychandren  
Deputy Director,  
Sports Authority of India  
Jawaharlal Nehru Stadium Complex  
CGO Complex, East Gate,  
Lodhi Road, New Delhi – 110003

## APPLICATION FORMAT - HIGH PERFORMANCE CONSULTANT (TOPS)

PERSONAL INFORMATION											
<b>NAME</b> (as per passport)	FIRST										
	MIDDLE										
	LAST										
<b>DATE OF BIRTH</b>	D	D	/	M	M	/	Y	Y	Y	Y	
<b>NATIONALITY</b>											
<b>PASSPORT NO.</b>											
<b>PASSPORT EXPIRY DATE</b>	D	D	/	M	M	/	Y	Y	Y	Y	
<b>MOB. NO.</b> (with Country Code)	1.	P	R	I	M	A	R	Y			
	2.	A	L	T	E	R	N	A	T	E	
<b>EMAIL ID.</b>	1.	PRIMARY									
	2.	ALTERNATE									
<b>PERMANENT ADDRESS</b>	HOUSE NO., STREET, AREA										
	CITY										
	STATE										
	COUNTRY										
	P	I	N	/	Z	I	P		C	O	D
<b>COMMUNICATION ADDRESS</b>	HOUSE NO., STREET, AREA										
	CITY										
	STATE										
	COUNTRY										
	P	I	N	/	Z	I	P		C	O	D

EDUCATION QUALIFICATIONS										
COURSE/DEGREE	DOMAIN	INSTITUTE/UNIVERSITY	YEAR OF COMPLETION	MARKS/%AGE/CGPA/GRADE						
EG. BSc.	Sports Coaching									
EG. MBA	General Management									
ADDITIONAL CERTIFICATIONS (IF ANY)										
COURSE/CERTIFICATE	DOMAIN	CERTIFYING AGENCY	YEAR OF COMPLETION	MARKS/%AGE/CGPA/GRADE						
EG. IAAF LEVEL IV	ATHLETICS	IAAF								
EG. ASCA LEVEL I	S&C	Australian Strength & Conditioning Association								
PRESENT EMPLOYER DETAILS (To be filled only if employed by or working for an entity)										
ORGANISATION										
DESIGNATION										
DATE OF JOINING	D	D	/	M	M	/	Y	Y	Y	Y
REMUNERATION	MONTHLY GROSS									
EMPLOYMENT TYPE	<input type="checkbox"/> FULL TIME			<input type="checkbox"/> ON CONTRACT			<input type="checkbox"/> CONSULTANT			

PREVIOUS EMPLOYMENT HISTORY											
(To be filled only where employed by or working for an entity)											
ORGANISATION	DESIGNATION	TIME PERIOD	TYPE	REFERENCE							
1.		FROM	<input type="checkbox"/> FULL TIME  <input type="checkbox"/> ON CONTRACT  <input type="checkbox"/> CONSULTANT	NAME DESIGNATION PH. NO EMAIL							
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25px; text-align: center;">M</td> <td style="width: 25px; text-align: center;">M</td> <td style="width: 25px; text-align: center;">/</td> <td style="width: 25px; text-align: center;">Y</td> <td style="width: 25px; text-align: center;">Y</td> <td style="width: 25px; text-align: center;">Y</td> <td style="width: 25px; text-align: center;">Y</td> </tr> </table>			M	M	/	Y	Y	Y	Y
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		TO									
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M	M	/	Y	Y	Y	Y					
2.		FROM	<input type="checkbox"/> FULL TIME  <input type="checkbox"/> ON CONTRACT  <input type="checkbox"/> CONSULTANT	NAME DESIGNATION PH. NO EMAIL							
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M	M	/	Y	Y	Y	Y					

Please attach additional sheets if there are more details to be mentioned.



NOTABLE ACHIEVEMENTS								
SPORT/ROLE	TIME PERIOD							MAJOR ACHIEVEMENTS OF PLAYER(S) DURING TENURE
1.	FROM							
	M	M	/	Y	Y	Y	Y	
	TO							
	M	M	/	Y	Y	Y	Y	
2.	FROM							
	M	M	/	Y	Y	Y	Y	
	TO							
	M	M	/	Y	Y	Y	Y	
3.	FROM							
	M	M	/	Y	Y	Y	Y	
	TO							
	M	M	/	Y	Y	Y	Y	
4.	FROM							
	M	M	/	Y	Y	Y	Y	
	TO							
	M	M	/	Y	Y	Y	Y	
5.	FROM							
	M	M	/	Y	Y	Y	Y	
	TO							
	M	M	/	Y	Y	Y	Y	
6.	FROM							
	M	M	/	Y	Y	Y	Y	
	TO							
	M	M	/	Y	Y	Y	Y	

Please attach additional sheets if there are more details to be mentioned.

AWARDS, CITATION AND RECOGNITION (IF ANY)		
DETAILS	YEAR	AWARDING BODY/AGENCY
1.		
2.		
3.		
4.		
5.		
RESEARCH STUDIES UNDERTAKEN		
TOPIC	DETAILS AND IMPACT	PUBLISHING JOURNAL (if applicable)
1.		
2.		
3.		
4.		
5.		
STATEMENT OF PURPOSE		
(the candidate may elaborate on why he/she is applying for this role and the nature of impact he/she intends to create in her capacity)		

**CANDIDATE DECLARATION**

I hereby confirm that the details shared above are true. I agree to submit further proof of the details mentioned above, if requested by the TOPS Division.

*(Candidate signature and date)*

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**FOR OFFICIAL USE ONLY**

<b>DOCUMENTS CHECKLIST</b> (To be verified by Sports Authority of India)	
<b>LIST OF DOCUMENTS TO BE SUBMITTED BY THE CANDIDATE</b>	<b>PROOF OF EDUCATIONAL QUALIFICATIONS, CERTIFICATIONS, AWARDS</b>
	<b>PROOF OF ALL EMPLOYMENT</b>
	<b>COPY OF PASSPORT</b>
	<b>2 PASSPORT SIZE PHOTOS</b>

Verified by,

Name:

Designation:

Date:

Signature: